

Data protection information for applicants

We are delighted that you are interested in our company and have applied or are applying for a position with us. We would like to provide you with the following information regarding the processing of your personal data in connection with your application.

1. Who is responsible for data processing?

The responsible party in terms of data protection law is:

Van der Heijden Labortechnik GmbH
Tramsmeiers Berg 2
DE-32694 Dörentrup
Phone: +49 (0) 5265 - 945 52-0
E-Mail: info@vdh-online.com

You can find further information about our company, details of authorised representatives and additional contact details in the legal notice section of our website:
<https://www.vdh-online.com/en/imprint>

2. What data do we process about you? And for what purposes?

We process the data you have sent us in connection with your application in order to assess your suitability for the position (or other open positions in our company, if applicable) and to carry out the application process.

3. What is the legal basis for this?

The legal basis for the processing of your personal data in this application process is primarily Art. 6(1)(b) GDPR. According to this, the processing of data that is necessary in connection with the decision to establish an employment relationship is permissible. If the data is required for legal purposes after completion of the application process, data processing may be carried out on the basis of the requirements of Art. 6 GDPR, in particular for the purpose of safeguarding legitimate interests pursuant to Art. 6 (1) (f) GDPR. Our interest then lies in asserting or defending claims. If special categories of personal data within the meaning of Art. 9 GDPR are processed (e.g. health data), the legal basis is Section 26(3) of the Federal Data Protection Act in Germany or Art. 9(2)(b) GDPR in conjunction with Art. 6(1)(b) GDPR.

4. How long will the data be stored?

Applicants' data will be deleted after 6 months in the event of rejection. If you have consented to the further storage of your personal data, we will transfer your data to our applicant pool. The data will be deleted after two years.

If you are offered a position as part of the application process, the data from the applicant data system will be transferred to our personnel information system.

5. To which recipients will the data be disclosed?

We use a specialised software provider for the application process. This provider acts as a service provider for us and may also obtain knowledge of your personal data in connection with the maintenance and servicing of the systems. We have concluded a so-called data processing agreement with this provider, which ensures that data processing is carried out in a permissible manner.

Your application details will be reviewed by the Human Resources department upon receipt of your application. Suitable applications will then be forwarded internally to the department managers responsible for the respective vacant position. The next steps will then be coordinated. Within the company, only those persons who need access to your data for the proper execution of our application process will have access to it.

6. Where is the data processed?

The data is processed exclusively in data centres in the Federal Republic of Germany.

7. Your rights as a 'data subject'

You have the right to obtain information about the personal data we process about you. If you submit a request for information that is not in writing, we ask for your understanding that we may require proof from you that you are the person you claim to be. Furthermore, you have the right to correction or deletion or to restriction of processing, insofar as you are legally entitled to do so.

Furthermore, you have the right to object to processing within the framework of the legal requirements. The same applies to the right to data portability.

Our data protection officer

We have appointed a data protection officer in our company. You can reach them using the following contact details:

Van der Heijden Labortechnik GmbH
-Data protection officer-
Tramsmeiers Berg 2
DE-32694 Dörentrup
Phone: +49 (0) 5265 - 945 52-0
E-Mail: dsb@vdh-online.com

Right of appeal

You have the right to complain to a data protection supervisory authority about our processing of personal data.

Dörentrup, 10 November 2025